

Carbon Reduction Plan

Prepared in accordance with PPN 06/21

Supplier Name: **Maintel Europe Ltd**

Publication date: 11/12/2023

Commitment to achieving Net Zero

Maintel Europe Ltd is committed to achieving Net Zero emissions by 2050.

Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions.

Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline Year: 2019	
Additional Details relating to the Baseline Emissions calculations.	
<i>Baseline covers Scope 1, Scope 2 and Scope 3 reporting.</i>	
<i>SECR report is based on financial year reporting 1st January to 31st December</i>	
Baseline year emissions:	
EMISSIONS	TOTAL (tCO₂e)
Scope 1	142.82
Scope 2	79.98
Scope 3 (Included Sources)	176.98 – 4. Upstream Transportation and Distribution 162.12 – 5. Waste generated in Operations 710.09 – 6. Business Travel 174.36 – 7. Employee Commuting N/A – 9. Downstream transportation and distribution
Total Emissions	1,446.35

Current Emissions Reporting

Reporting Year: 2022	
EMISSIONS	TOTAL (tCO ₂ e)
Scope 1	2.59
Scope 2	39.67
Scope 3 (Included Sources)	30.18 – 4. Upstream Transportation and Distribution 74.97 – 5. Waste generated in Operations 198.12 – 6. Business Travel 116.95 – 7. Employee Commuting 170.72 – 7. Employee Home Working N/A – 9. Downstream transportation and distribution
Total Emissions	623.20

Emissions reduction targets

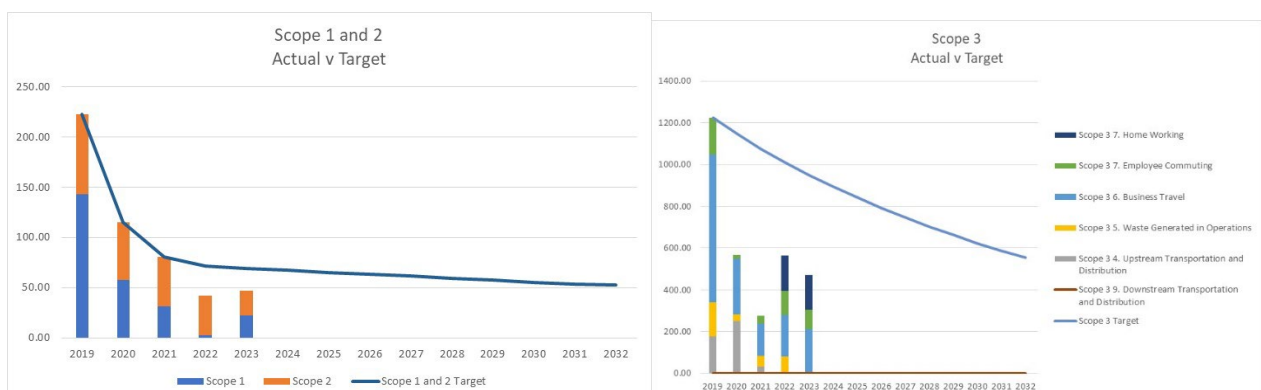
To continue our progress to achieving Net Zero, this plan sets carbon reduction targets for the 7-year period to 2030. During this time, targets will be set for the remaining period to ensure Net Zero will be achieved by our target date.

We are aiming to reduce our baseline by at least 90% from our baseline year or achieve (and maintain) a carbon intensity metric of <1 tonne CO₂e per employee, whichever comes soonest. This is in line with Net Zero targets. To keep ourselves on track with these long-term targets we have set the following goals:

- Reduce our Scope 1 and 2 by at least 50% from our baseline by 2030
- Reduce our Scope 3 emissions by 30% from our baseline year by 2026
- Reduce our Scope 3 emissions by 50% from our baseline year by 2030

We project that carbon emissions will decrease over the next five years to 560.88 tCO₂e by 2028. This is a reduction of 39% from the 2019 baseline

Progress against these targets can be seen in the graphs below:



Carbon Reduction Projects

Completed Carbon Reduction Initiatives

The following environmental management measures and projects have been completed or implemented since the 2019 baseline.

The carbon emission reduction achieved by these schemes equate to a 44%ge reduction against the 2019 baseline and the measures will be in effect when performing the contract.

Maintel maintains certification to BS EN ISO14001 and reports using Streamlined Energy and Carbon Reduction regulation.

Our savings are achieved by;

- Implementing sensor lighting throughout our office estate
- Removing gas supply from all offices
- Removal of fleet vehicles
- Introduction of ULEV salary sacrifice employee car scheme
- Agile working policy
- Supplier management and procurement policy update to use local suppliers where appropriate – predominately for employee gifts and marketing resources
- Travel policy update encouraging and recommending use of public transport for conurbation-to-conurbation travel.
- Reducing single use plastics in offices
- Employed Environmental (and Social) Supplier manager to assess critical suppliers and implement carbon improvement plans where required.

In the future we hope to implement further measures such as:

- Complete full review of Scope 3 and work with critical suppliers to align carbon reduction plans
- Technical updates – complete move to cloud for corporate services
- Introduce full recycling and reuse options for customer products (circular economy)
- Provision of refurbished mobile handsets for customers
- Electrical monitoring with switch off in dark period

Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard¹³ and uses the appropriate Government emission conversion factors for greenhouse gas company reporting¹⁴.

Scope 1 and Scope 2 emissions and, Scope 3 Business Travel have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard¹⁵.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of Maintel:

Joanne Ballard

ESG Strategy and Compliance Director

Date: 11/10/2022

¹³ <https://ghaprotocol.org/corporate-standard>

¹⁴ <https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

¹⁵ <https://ghaprotocol.org/standards/scope-3-standard>

Document Information

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Change Record

Latest Change Date	Detail	Re-approval
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